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School of Education and Professional Studies
1968-present

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Arranged and Described
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Tara L. Hurt, Archivist, Head Archives & Special Collections

March, 2004
Willimantic, Connecticut

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BRIEF DESCRIPTION OF THE COLLECTION

Title	School of Education and Professional Studies, 1968-present.
Extent	3 linear feet. 7 boxes.
Arrangement	This collection was arranged into six series, with information arranged chronologically within each series. Series VI - Departments, is divided into six sub-series: business administration, communications, economics, education, health & physical education and the Graduate Division.
Provenance	This collection was created by the Archives staff.
Finding Aid	Printed finding aid available in repository. Electronic version: http://www.easternct.edu/smithlibrary/depts/archives/finding_aids/
Preferred Citation	[Series, Date, Folder description], School of Education and Professional Studies, 1968-present. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226
Access points	Universities and colleges—Departments Eastern Connecticut State College Eastern Connecticut State University.
Restrictions	None.
Document types	Correspondence. Publications. Administrative Records. Flyers. [printed matter]

SCOPE AND CONTENT NOTE:

This collection contains information about the growth and development of the School of Education and Professional Studies from its beginnings in Teacher Education to the expanded Business and professional programs of today. It includes correspondence, minutes, policy and procedures. Administrative information from the Dean's Office can be found in Series I-VI. Series VII includes information from the various departments. The departmental material may include correspondence, event and program information and reports.

SERIES DESCRIPTION:

Series I – Correspondence

This series offers information based on general correspondence including email from both the Dean's office and department chairs. It offers a broad range of topics including program information, course content and locations, staffing information, special events including awards and research expos.

Series II - Committees

This series includes a small collection of information about the early development of Faculty resources and administrative meetings. Further information may be found in the University Senate collection, Committees series.

Series III – Policy & Procedures

This series offers information on Masters level programs, teaching certification, research criteria, guidelines for Early Childhood programs and syllabi content and requirements for field work and earning a General Education Degree.

Series IV – Programs

This series includes information on summer institutes for teachers, the Excellence Expo initiated in 2001 and other programs offered to support professional development.

Series V – Departments

This series includes a collection of materials related to the following academic departments: Business Administration, Communications, Economics, Education, Health, Physical Education and the Graduate Division. Information may include correspondence, events, policies and reports.

BIBLIOGRAPHY:

N/A

RELATED COLLECTIONS:

Related material may be found in the following collections: Academic Affairs, Annual Reports/School of Ed. & Prof. Studies, University Senate/Committees and in publications: undergraduate and graduate catalogs, registration booklets & brochures and the Faculty Handbook.

School of Education and Professional Studies, 1968-present.
University Archives
Eastern Connecticut State University

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://www.easternct.edu/smithlibrary/depts/archives/>

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1	Promotions, Merit Increment, Tenure	1969-1970
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	Center for Professional Studies	[Fall 1975]
	Mental Retardation Program (MCC)	Spring 1977
	Goals for School Year	25 Aug. 1978
	List of Programs + Activities	Spring 1978
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	F.R. Noble School Repairs	1981-1982
	Renovation of F.R. Noble School	Fall 1982
	Preliminary Educational Extension Fund...	21 September 1984
	Fall Faculty Colloquia	1987
	Dept. By-Laws	Fall 1988
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	Cyber Survival Symposium	1999
	General Education Requirements	Fall 2001
	1 st Annual ECSU Animation & Video Festival	April 2002
	Interim Assoc. Dean-Ritchie	31 January 2003
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	Consumer Credit Program w/Susan Kelly	5 November 2004
	<i>Life After Brown 2005</i>	Spring 2005
	5 th Annual Excellence Expo	25 April 2005
	General	Fall 2005
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	U.S. 2008 Financial Crisis	26 September 2008
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	Summary of Data Certification Programs	1970
	Research Paper Criteria	1971
	Field Work	1971-1972
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	Operational Guidelines	Dec. 1973
	Early Childhood Program	Spring 1975
	Education Interest Program	1978
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	Proposal- M.S. Degree in Environmental Ed.	[1980]
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	General Education Requirements	1989-1990
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	“Effective Teaching in Today’s Classroom”	20 April 2012
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	“Education at Eastern: Past, Present & Future”	28 January 2014
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	Introduction to World Trade	19 April 1979
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	Annual Accounting Reception	3 May 2007
	Delta Mu Delta Induction Ceremony	4 May 2007
	American Marketing Association	May 2007
	BOT Res Appointing Raymond P. Necci	27 July 2007
	Business Information Systems – Brochure (3)	[2009]
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	Correspondence	Fall 2007
	Website	2010
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	New Finance Major	22 Oct 2014
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	Courses, Programs, and Certifications	n.d.
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	Domus Comm Newsletter	March 2006
	Lambda Pi Eta Induction Ceremony	11 April 2007
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	By-Laws/Constitution	1978
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	Trustees Funding Proposal	25 January 1980
	Beckert Hall Report	1986
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	Economics – Brochure	2001
	Honors Reception – Omicron Delta Epsilon	17 April 2003
	Website	2003
	Chase Institute Sponsored Programs	2003
	Abstracts	2004
	The Economics Program – Brochure	[2007]
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	Faculty Pictures	2010
	Correspondence	Spring 2012
	Webpage	August 2012
	Correspondence	Fall 2013
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	Prepare to be a CPA at Eastern!	N.d.
	Informational Supplement - Report	n.d.

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	Montessori Education	1970
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	Secondary Ed. Grades 9-12	Summer 1970
	Dept. Minutes	Fall 1970
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	Intermediate + Secondary Ed. Dept. Handbook	July 1971
	Ed. Division Meetings	1971-1972
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	Structure Committee	Spring 1972
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	Dept. of Ed. Minutes	Fall 1976
	Headstart	1976
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	Early Childhood Program	1976
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	Ed. Dept. Minutes	Spring 1977
	"From Where I Sit"	1977
	Ed. Dept. Minutes	Spring 1978
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	Report-Career/Vocational Education	Fall 1978
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	Title XX Social Issues	1978
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	Student Teaching Handbook	1980
	Equivalency Determination	[1980]
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	Compliance Report	Fall 1985
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	Student Teaching Handbook	1990s
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	Program Modification (3 of 3)	June 1991
	By-laws	1991
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	Newly Certified Teachers (1 of 2)	May 1992
	Newly Certified Teachers (2 of 2)	May 1992
	Degree Requirements	Aug 1992
	Academic Program Review (APR) - Part One	April 1993
	APR - Part Two	April 1993
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	Report- Violence Counseling Program (I and II)	15 Sept 1993-30 Sept 1994
	Report- Violence Counseling Program (III) Access Staff	15 Sept 1993-30 Sept 1994 1995 1995-1999
	Kappa Delta Pi Induction	16 April 1997
	Kappa Delta Pi Induction Staff	9 December 1998 2000
6	Brochure – “Education”	2000
	Technology in Pre-K classrooms	2001
	Summer Institute for Future Teachers	2002
	Dept. News	Spring 2002
	Diversity Workshop	2002
	Jamaican Teachers	2002
	A Guide to Clinical Experiences – Brochure (2)	[2002]
	Online Graduate Bulletin	2003
	Dept. Chair	2003
	Young Educators’ Society	27 March 2003
	Webpage	March 2003
	Future Teachers Conference	April 2003
	Web Pages	2003
	“Teachers Guide to Field Placement”	[2003]
	Handbook for Teacher Candidates... (1 of 2)	Fall 2013
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	Hartford Public High School Teacher Cadet Students	21 June 2004
	NCATE Reception Invitation	14 Sept 2004
	National Council for Accreditation...	21 September 2004
	“Life After Brown”	April 2005
	Retirement Invitation	12 Dec 2005
	Dept. News	2009
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	Correspondence	Spring 2011
	Webpage	June 2011

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	Correspondence	Spring 2013
	Proposed Changes in Bachelor of Science...	4 Nov 2013
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	Adapting to a Changing World...flyer	n.d.
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	Bylaws	1988
	Eastern News Digest	23 April 1992
	“Here’s to Your Health”	1997
	Health and Physical Education – Brochure	[2000]
	Website	2003
	Sports Spectacular	2003
	Website	2003
	Webpage	February 2009

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	Website + Faculty	2010
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	The Extension Programs	5 October 1961
	Thesis Outline	1 Sept 1963
	Graduate Minutes	1968-1970
	Development of Graduate Division	1970-71
	Graduate Minutes	1970-1972
	Graduate Division Preliminary	June 1971
	Evaluation of Graduate Division by the Graduating Class	1972
	Graduate Minutes	1972-1973
	Advisor Handbook	1972-1973
	Graduate Committee	1973-1975
	British “Open Classroom”	1974
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	Ecology and Environmental Problems Workshop	1975
	Graduate/Extension Report	July 1975
	School/Community Approach to Environmental...	14-19 August 1977
	Ecology and Environmental Problems Workshop	1977
	Thoreau’s Maine Woods	31 July-17 Aug. 1976
	Thoreau School of Wilderness Studies, Newsletter Vol. 1	1978
	Thoreau School of Wilderness Studies	18 November 1981
	Thoreau School of Wilderness, Newsletter Vol. 2	1982
	Graduate Students News and Notes	12 October 1989
	Application for Admission	[1990s]
	Program Modification for...	May 1990
	News and Notes	December 1991
	Organizational Relations News	November 1992
	M.S. In Organizational Relations	July 1995
	Graduate Program – Brochure	[1995]
	Organizational Relations Program	Spring 1996
	MSOM News	Fall 1997
	M.S. In Organizational Management – Brochure (2)	[1997]
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	Part-Time Faculty Professional Development Day	13 August 2004
	MCSE – Brochure	[2004]
	A Teachers Guide to Field Placement	[2004]
	Secondary Edu. Master’s Degree for ARC Completers	[2008]
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	Open House	12 March 2011
	Webpage	Spring 2011
	Application for Admission	[2012]
	Graduate and Undergraduate Catalog	2012-2014
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	Web Page	18 June 2014
	Open House/Pat Kucharski retires	11 Sept 2014
	Graduate Student Orientation	19 Aug 2015
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