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Media Services
1968-present

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Arranged and Described
by
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March, 2004
Willimantic, Connecticut

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BRIEF DESCRIPTION OF THE COLLECTION

Title	Media Services, 1968-present.
Extent	9 linear feet. 3 boxes & 16 princeton file boxes.
Arrangement	Materials related to the Data and Media Centers were organized by series and arranged chronologically then alphabetically within series.
Provenance	This collection was created by the Archives staff.
Finding Aid	Printed finding aid available in repository. Electronic version: http://ecsu.archives.s3-website-us-east-1.amazonaws.com/
Preferred Citation	[Series, Date, Folder description], Media Services, 1968-present. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226
Access points	Audio-visual materials. Eastern Connecticut State College Eastern Connecticut State University.
Restrictions	None.
Document types	Correspondence. Publications. Administrative Records. Press releases. School Records. Videocassettes. Digital video discs.

SCOPE AND CONTENT NOTE:

The collection offers a glimpse into the early development of media services and its current contributions to the ECSU community. It documents the facility, equipment and services. It provides information on the development of the radio station and television studio, programs, student projects and awards. It also includes a sample of studio and live video productions created by the staff.

SERIES DESCRIPTION:

Series I – Committees

This series includes minutes from Audio-Visual, Media Staff, Media Center Advisory and CPTV Screening committees dating from 1970 to 1986.

Series II – Correspondence

This series offers information on the development of the television station and radio station, production and technical support, new programs, system upgrades, new staff and daily operations dating from September 1975-present.

Series III – Publications

This series includes printed material like brochures and newsletters created by the Media Center from the 1970's through the present including samples of current web page information.

Series IV – Reports

This series contains information on production and technical issues, mission statements, general procedures, proposals, budget reports and other items dating from 1973-1993.

Series V – Video Productions

This series contains a sampling of studio productions and live video recordings created by Media Center staff or in conjunction in the Communications Department dating from 1982-present. They include commencement programs, ECTV News programs, awards ceremonies, building dedications, president & faculty presentations, student & alumni events and special guests. Some presentations are restricted to local use only.

Series VI – Posters

This series includes one mounted and signed poster of WECS program 'Air-Bourne' with Dave & Tony.

BIBLIOGRAPHY:

N/A

RELATED COLLECTIONS:

Related material may be found in the University Archive's Annual Reports, Photographs: Buildings & General collections and the Facilities Management & Planning material. The collection also includes a selection of videotapes and DVDs created by the Media Center.

Media Services, 1968-present.
University Archives
Eastern Connecticut State University

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://ecsu.archives.s3-website-us-east-1.amazonaws.com/>

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<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series I – Committees		
1	Audio-Visual	April 1970
	Media Staff Meeting	Fall 1977
	CPTV Screening Committee	Fall 1978
	CPTV Screening Committee	16 February 1979
	Media Center Advisory Committee	Fall 1984
	Media Advisory Committee	4 March 1986
Series II – Correspondence		
	Audio-Visual Workshop	22 November 1968
	Color Television & Dial Access Technician	Summer 1972
	Problems in the Media building	Spring-Summer 1975
	Audio-Visual (AV) Equipment	25 September 1975
	Service Questionnaire	25 November 1975
	Radio Station Feasibility	29 January 1976
	Recommendations to President Webb	22 April 1976
	Proposed Administrative Structure	December 1976
	General	Spring 1977
	TV Programming	Fall 1977
	Data Processing Budget Request	23 August 1977
	Dial Access System	17 October 1977
	Radio Station Proposal	16 December 1977
	<i>Campus News & Views</i> debut	March 1978
	Dial Access System	Spring 1978
	Staff needed for Media Center	Spring 1978
	Radio Station Manager-John Zatowski	August 1978
	CPTV Project	September 1978
	Budget	22 September 1978
	TV Screening Committee	9 November 1978
	Use of the Media Center-UConn/ECSC	February-March 1979
	Data Center Budget	12 June 1979
	Audio Visual Section Services	30 August 1979
	Department of Communications	Fall 1979
	Expansion of the Dial System	Oct-Nov 1979
	General	Spring 1980
	Equipment use on campus	8 July 1980
	Staffing shortage	11 September 1980
	General	December 1980
	Budget, 1980-1981	19 January 1981
	Integration Proposal-Library & Media Services	26 March 1981
	Dial Access System	8 April 1982
	Daily Operations	20 April 1982
	Report to the Administrative Council	21 October 1982
	Rebuttal to bad press	20 January 1984

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series II – Correspondence		
1	Equipment reserves	9 October 1987
	Long Range Administrative Computing Plan	1 February 1993
	Relocating	1 June 1993
	Teleconference on Computer Networks	1 September 1993
	Merger of Library & Media Services	24 January 1994
	Telecommunications & CSU	2 May 1994
	ECTV- Channel 22 programming	April 2001
	New director-Nick Messina	4 December 2001
	Campus Bulletin Board	14 December 2001
	Multi-media Help Phones	October 2002
	Black History Month	February 2003
	General	Spring 2003
	General	Fall 2003
	General	Spring 2004
	Farewell Aaron Shultz	Summer 2004
	Multi-Media Classroom System	October 2004
	Multi-Media equipment	Spring 2005
	<i>Writers in the Attic</i>	March 2005
	Production & support services	Fall 2005
	AV Equipment Set-up Services	Spring 2006
	Smart Classroom tips	Fall 2006
	Student News-Channel 22	9 November 2006
	WECS- Dr. Nunez's Inauguration	Spring 2007
	General	April 2007
	Video On-Demand website	19 April 2007
	Video & Animation Festival	May 2007
	AV Service Requests	October 2007
	Technical updates	Spring 2008
	Technical service reminders	Fall 2008
	Service Request Info	Spring 2009
	Service Request Info	Fall 2009
	AV Requests	2010
	Electrical system upgrade	Spring 2010
	General	Fall 2010
	General	Spring 2011
	General	Fall 2011
	General	Spring 2012
	General	Fall 2012
	General	Fall 2013
	General	Spring 2014

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series III – Publications		
1	Services brochure	[1975]
	Sample Script	13 October [1975]
	<i>Media Center</i> vol. 1 no. 1 (6)	19 February 1976
	<i>Media Center</i> vol. 1 no. 2 (3)	4 March 1976
	<i>Media Center</i> vol. 1 no. 3 (2)	18 March 1976
	<i>Media Center</i> vol. 1 no. 4	1 April 1976
	<i>Media Center</i> vol. 1 no. 6 (2)	29 April 1976
	News clipping- Communication Science	23 September 1976
	News clipping- contract cancelled	8 June 1978
	News clipping- WECS-FM	13 September 1979
	Radio Station schedule	Spring [1980]
	Brochures	[1980s]
	WECS-FM “coins for classics”	7 July 1982
	<i>ECSU Media Memo</i>	Fall 1983
	<i>ECSU Media Memo</i>	April 1984
	News clipping- WECS Start-up	Fall 1984
	<i>ECSU Media Memo</i>	October 1984
	Questionnaire	December 1984
	<i>ECSU Media Memo</i>	January 1985
	Media Center brochure	[1985]
	<i>ECSU Media Memo</i>	Fall 1985
	<i>ECSU Media Memo</i>	Spring 1986
	<i>ECSU Media Memo</i>	Fall 1986
	<i>ECSU Media Memo</i>	Fall 1987
	<i>Data Center News Letter</i>	Fall 1989
	<i>ECSU Media</i>	[1989-1992]
	Phonathon '90-flyer	17 April 1990
	<i>ECSU Sports Line</i>	[1992-1993]
	<i>Media Services</i> -booklet (2)	[1993]
	<i>Media Review</i>	Fall 1998
	<i>Eastern Exchange</i>	1 February 1999
	WECS Jazz & Blues Schedule	[1990s]
2	Martin Luther King Series-news clippings	19 January 2002
	Services (web site)	25 February 2003
	ECSU Channel 22-programs	Spring 2004
	WECS - About WECS-webpage	Fall 2005
	Video and Animation Festival	March 2006
	<i>Eastern Media Services</i> - eNewsletter	Fall 2006
	WECS-webpage	March 2007
	Video on Demand-webpage	May 2008
	Eastern Television-webpage	June 2008
	<i>Reading Radio</i> - newsletter	November 2008
	Eastern Television-webpage	Fall 2009

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series III – Publications		
2	Webpages	Spring 2012
Series IV - Reports		
	A/V Use and Cost	1969-1972
	Dial System Report	July 1972
	AV Loans	21 December 1973
	Communication Grant	May 1978
	Rough Draft- Alternative Uses for Media Center	11 August 1976
	Reconstituting the Media Center	1976-1977
	Proposal	December 1977
	Budget Request	1977-1978
	Radio Station Proposal	16 January 1978
	Systems	14 April 1978
	Communication Grant	May 1978
	Resources	14 July 1978
	Task Force-Media strengths & weaknesses	Fall 1978
	Service Report	1978-1979
	Budget -AV	1978-1979
	The Potter: Paul Lynn	4 February 1979
	TV Studio Budget	June-July 1979
	AV Services	August 1979
	Dial System-evaluation	1979
	Budget, 1980-1981	Spring-Summer 1980
	Budget Recap, 1979-1980	July 1980
	AV Equipment Distribution Plan	9 July 1981
	Media expenditures (CSU)	1981-1982
	Guidelines and Flow chart	April 1982
	Proposal for Contributors to WECS	May 1982
	Media Center 5-Year Plan	26 May 1982
	Budget, 1982-1983	Spring 1982
	Mission Statement	Fall 1982
	Copyright policy	6 October 1982
	WECS Radio Operation	December 1984
	Suggestions Concerning the Media Center	1 November 1987
	Reorganization Proposals	[1988]
	Report on the Communication Program at ECSU	9-11 November 1993
Series V – Video Productions		
3	VHS “The Stronger” performance (Lannon)	Spring 1988
	Inauguration Ceremony, David G. Carter Sr.	March 1988
	“In Perspective” News Magazine (Caliendo, Berlin)	April 1990
	“What About Women” w/ Fredrica Gray (Orza)	Fall 1990

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series V – Video Productions		
3	VHS Dedication - Noble Hall/Webb Hall (ECSU history)	September 1992
	ECTV News	Spring 1993
	ECTV News	Fall 1993
	ECTV Awards program	9 May 1994
	ECTV News	11-21 October 1994
	Lunch & Learn “Collaboration” (Arroyo)	8 May 1996
	Construction “Baseball Field to Library”	7 March 1997
	“Protest Movements in the USA” (Boyko)	19 April 1997
	Lunch & Learn “Honors Colloquia” (Lacey)	3 December 1997
	Baseball Complex Dedication	1 April 1998
	NCAA Baseball Championship Banquet (Peters)	Spring 1998
	Lunch & Learn (Mama)	February 1999
	Homecoming	9-11 April 1999
	Lunch & Learn “Stress Management” (Gruenburg)	23 February 2000
	Lunch & Learn (Canterbury)	14 February 2001
	Excellence Expo 2001	Spring 2001
	Tuskegee Airman: Bertram W. Wilson Jr. Memorial	September 2002
	“Eastern Beat” News Magazine	October 2002
	Dedication Gelsi-Young	2 December 2002
	Alumni Weekend BBQ	3 May 2003
	“Inspired to Learn” (Carter)	Fall 2003
	Class of 1964 Reunion	May 2004
DVD – Princeton files		
4.1	Commencement 1986 (2)	May 1986
	Commencement 1987 (2)	24 May 1987
	<i>Commencement 1988</i>	N/A
4.2	Commencement 1989 (2)	21 May 1989
	<i>Commencement 1990</i>	N/A
	Commencement 1991 (2)	19 May 1991
	Commencement 1992 (2)	24 May 1992
4.3	Commencement 1993 (2)	23 May 1993
	Commencement 1994 (2)	22 May 1994
4.4	Commencement 1995 (2)	21 May 1995
	Commencement 1996 (2)	19 May 1996
	Commencement 1997 (2)	25 May 1997
4.5	Commencement 1998 (2)	24 May 1998
	Commencement 1999	23 May 1999
	<i>Commencement 2000</i>	N/A
	<i>Commencement 2001</i>	N/A
	<i>Commencement 2002</i>	N/A
4.6	Commencement 2003 (2)	18 May 2003
	Commencement 2004 (2)	23 May 2004

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series V – Video Productions		
DVD – Princeton files		
4.7	Commencement 2005 (2)	22 May 2005
	Commencement 2006 (2)	21 May 2006
4.8	Commencement 2007 (2)	20 May 2007
	Commencement 2008	18 May 2008
	Commencement 2009 (2)	24 May 2009
	<i>Commencement 2010</i>	<i>N/A</i>
4.9	Commencement 2011	22 May 2011
	<i>Commencement 2012</i>	<i>N/A</i>
	<i>Commencement 2013</i>	<i>N/A</i>
	<i>Commencement 2014</i>	<i>N/A</i>
	Commencement 2015	12 May 2015
5.1	“The Stronger” performance - Lannon	Spring 1982
	Inauguration Ceremony - David G. Carter Sr.	29 September 1988
	“In Perspective” News Magazine (Caliendo, Berlin)	3-4 April 1990
	“What About Women” w/ Fredrica Gray (Orza)	Fall 1990
	Dedication - Noble Hall/Webb Hall (ECSU history)	September 1992
	ECTV News – 1 st four shows	Spring 1993
	ECTV News	October 1993
	ECTV 2 nd Annual Video Awards	9 May 1994
	ECTV News	11-21 October 1994
	Lunch & Learn – Imna Arroyo	8 May 1996
	Construction “Baseball Field to Library”	7 March 1997
	“Protest Movements in the USA” (Boyko)	19 April 1997
	Lunch & Learn – James Lacey	3 December 1997
	Baseball Complex Dedication	1 April 1998
	NCAA Baseball Championship Banquet (Peters)	Spring 1998
	Lunch & Learn – Raouf Mama	February 1999
	Homecoming	April 1999
	Lunch & Learn – Ann Gruenburg	23 February 2000
	Lunch & Learn – Denis Canterbury	14 February 2001
	Excellence Expo	Spring 2001
	Bertram W. Wilson Jr. Memorial	September 2002
	“Eastern Beat” News Magazine	October 2002
	Dedication Gelsi-Young	2 December 2002
	Alumni Weekend BBQ	3 May 2003
	“Inspired to Learn” - David G. Carter Sr.	Fall 2003
	Liberal Arts Core - Final GER Program description	October 2003
5.2	Class of 1964 Reunion	May 2004
	President’s Annual Report, 2003-2004	Spring 2004
	“US Professor of the Year” - Dr. Rhona Free (2)	December 2004
	“With All Deliberate Speed” (Life after Brown)	15-16 April 2005

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series V – Video Productions		
DVD – Princeton files		
5.3	President’s Annual Report, 2004-2005	Spring 2005
	“Reflections” - Visual Arts Faculty	2005
	“What if ECSU Never Existed?”	26 September 2005
	University Hour -“A Night with the Beijing Opera”	29 Sept-2 Oct 2005
	Honoring Dr. Carter	31 January 2006
	Commencement 2006 – 4 Outstanding Graduates:	May 2006
	T. Johnson, L. Smith, R. Keating, J. Soares	
5.4	Commencement 2006 – 4 Outstanding Graduates:	May 2006
	T. Johnson, L. Smith, R. Keating, J. Soares	
	Chancellor Carter - slide show	6 October 2006
	Administration Day	2006
	Student Center Dedication Ceremony	25 September 2007
	TV Commercials	Fall 2007
	Adelante: Channel 31 NBC TV w/ President Nunez	13 January 2008
	N.E. Patriots Cheerleader Kelley Looke	28 January 2008
5.5	Convocation Ceremony	29 August 2008
	Science Building Dedication	22 October 2008
	Arts & Lecture Series – Eleanor Clift	12 February 2009
	Arts & Lecture Series – Linda Cohn	4 March 2009
	Eastern Athletics “Hall of Fame”	25 October 2009
	Arts & Lecture Series – Alex Gibney	9 December 2009
5.6	President’s Leadership Awards Luncheon	22 October 2010
	Athletic Hall of Fame Induction Ceremony	24 October 2010
	Arts & Lecture Series - Maulik Pancholy - RESTRICTED	15 November 2010
	Class of 1961 Reunion and Reception	21 May 2011
	Dual Enrollment Program	Spring 2011
	Arts and Lecture – Salman Rushdie – RESTRICTED	6 October 2011
	Lifetime Achievement Award – Elsa M. Nunez	22 October 2011
	Athletics Hall of Fame Induction	30 October 2011
	President’s Leadership Awards Luncheon	4 November 2011
	Governor Malloy Visit & Take Back the Night March	17 April 2012
	University Hour – Dr. Patricia DeMarco	18 April 2012
	Softball Field Dedication	24 April 2012
	Arts and Lecture – Dan Rather - RESTRICTED	9 October 2012
	Arts and Lecture – Bob Woodward - RESTRICTED	13 March 2013
	President’s Leadership Awards Luncheon	4 April 2013
	University Hour – Bernard Layfayette Jr. - RESTRICTED	9 October 2013
	Rita Chiarelli & Wally Lamb – RESTRICTED	9 October 2013
5.7	Celebrating 125 Years – Education	28 January 2014
	Celebrating 125 Years – Arts at Eastern	20 February 2014
	Celebrating 125 Years – Athletics	10 March 2014
	Celebrating 125 Years – Science	10 April 2014

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series V – Video Productions		
DVD – Princeton files		
5.7	Celebrating 125 Years – Community Engagement	1 May 2014
	Celebrating 125 Years – History	18 November 2014
	Celebrating 125 Years – Time Capsule	18 November 2014
	Last Lecture Series – Robert Lemons	3 December 2014
	Last Lecture Series – Timothy Swanson	15 April 2015
	Last Lecture Series – James Russell	27 April 2015
	Last Lecture Series – Ann Gruenberg	1 May 2015
	Last Lecture Series – Prem Mann	6 May 2015
Series VI – Posters		
6	“Air-Bourne” with Dave & Tony 90.1 WECS	n.d.