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Mansfield Community Club
1949-2007

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Arranged and Described
by
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Tara L. Hurt, Archivist, Head of Archives & Special Collections

May, 2013
Willimantic, Connecticut

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BRIEF DESCRIPTION OF THE COLLECTION

Title	Mansfield Community Club, 1949-2007.
Extent	3 linear feet. 6 boxes.
Arrangement	Material was sorted into five series with materials arranged chronologically within each series wherever possible.
Provenance	This collection was donated to the University Archives in the spring of 2012 by Marion T. Stearns, a longtime member of the Mansfield Community Club of Mansfield, Connecticut.
Finding Aid	Printed finding aid available in repository. Electronic version: http://ecsu.archives.s3-website-us-east-1.amazonaws.com/
Preferred Citation	[Series, Date, Folder description], Mansfield Community Club, 1949-2007. University Archives & Special Collections, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226.
Access points	Clubs Church Society
Restrictions	None.
Document types	Correspondence. Publications. Manuscripts. Interviews. Awards. Memberships. Certifications. Educational Materials.

SCOPE AND CONTENT NOTE:

This collection includes the records of the Mansfield Community Club, a social group associated with the First Congregational Church of Mansfield, Connecticut which served its members and the surrounding community for 58 years. It includes correspondence, documents, meeting minutes, event announcements and a complete “kit” for an evening of Military Whist (card game).

SERIES DESCRIPTION:

Series I - Administration

This series offers the club constitution & by-laws, annual reports, attendance records, financial records, voting records and documents dating from 1949-2007.

Series II - Minutes

This series includes minutes from several decades of club meetings from 1959 through 2002.

Series III - Correspondence

This series offers a mixed collection of letters, invitations, cards and material from related organizations from the 1960s to 2004.

Series IV - Activities

This series includes flyers, notes, reminders, news clippings and general announcements regarding meetings, trips, Christmas baskets, local projects and fundraising.

Series V - Realia

This series includes meeting gavel, photographs and a collection of materials used in group activities including the supplies needed for an evening card game of Military Whist.

BIBLIOGRAPHY:

N/A

RELATED COLLECTIONS:

Related material may be found in the Tony Clark Collection, Willimantic Public Library Collection and in the CT Studies Archive, the Willimantic Women’s Club Collection.

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://ecsu.archives.s3-website-us-east-1.amazonaws.com/>

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<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series I – Administration		
1	Accounts Ledger	1949-2007
	Club Attendance Records	1958-1960
	Annual Reports	1959, 1960
	Annual Report & Officers	1961
	Club Attendance Records	1963-1965
	Club Attendance Records	1965-1967
	Activity Assignment List	1966-1967
	Receipts	1967-1970
	Activity Assignment List	1968-1969
	Club Attendance Records	1969-1970
	Club Attendance Records	1970-1972
	Club Attendance Records	1972-1974
	Club Attendance Records	1978
	Treasurer's Report	22 September 1979
	Club Attendance Records	1979-1981
	Members/Contact List	1980-1981
	Treasurer's Reports	1982-1983
	Club Attendance Records	1982-1984
	Annual Reports	1983
	Treasurer's Reports	1984-1985
	Summer Activities Report	1985
	Club Attendance Records	1984-1987
	Treasurer's Reports	1986
	Annual Report	1987
	Schedule of Events	1988
	Quarterly Agenda	Spring 1989
	Annual Reports	1989
	Club Attendance Records	1990-1993
	Postage Accounting Record	1990-1993
	Members/Contact List	1991-1993
	Charter Members/Reunion Committee Members	n.d.
	Emeritus Membership	25 September 1993
	45 th Anniversary Homecoming Letters	25-26 Sept 1993
	45 th Anniversary Homecoming Response cards	25-26 Sept 1993
	Annual Report	1994
	Members/Contact List	1993-1995
	Club Attendance & Dues Records	1995-1997
	Members/Contact List	1996-1998
	Club Attendance Records	1998-2000
	Membership & Dues Records	1997-2007
	Membership/Contact List	n.d.
	Club Constitution (2)	n.d.

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series II – Minutes		
1	Minutes	1959
	Minutes	1960
	Minutes	1961
	Minutes	1964
	Minutes	1965
	Minutes	1966
	Minutes	1967
	Minutes	1968
	Minutes	1969
	Minutes	1970
	Minutes	1971
	Minutes	1972
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	Minutes	1983
2	Minutes	1984
	Minutes	1985
	Minutes	1986
	Minutes	1987
	Minutes	1988
	Minutes	1989
	Minutes	1990
	Minutes	1991
	Minutes	1992
	Minutes	1993
	Minutes	1994
	Minutes	1995
	Minutes	1996
	Minutes	1997
	Minutes	1998
	Minutes	1998
	Minutes	1999
	Minutes	Sept - Dec 2000
	Minutes	2001
	Minutes	Aug - Dec 2002

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series III – Correspondence		
2	Lions Club Flyer and Newsletter	2 May 1952
	Thank you notes (12)	1960-1965
	Letters	1961-1963
	Easter Seal Society	11 February 1965
	Thank you notes (14)	1966-1969
	Letters	1967-1968
	Thank You Cards (20)	1970-1974
	Postcard and Stationery from Sweden	29 December 1970
	Letters	1972-1973
	Thank You Cards (18)	1975-1979
	Letters	1975-1976
	HELP Donation	30 March 1976
	WHS Student Exchange Program	2 March 1978
	General letters	Jan-Oct 1979
	Thank You Cards (6)	1980-1984
	Letters	1981-1985
	Mansfield Community Council Newsletters	Feb 1985, 1986
	Thank You Cards (4)	1985-1988
	Letters	1986-1989
	Mansfield Community Council Newsletter	Feb 1988
	Letters	1990
	Mansfield Community Council Newsletter	Feb 1990, 1992
	Letters	1991-1994
	Reunion	May-Sept 1993
	Mansfield Community Council Newsletter	Feb 1994
	Letters	1995-1999
	Thank You Cards (7)	1996-1997
	Mansfield Community Council Newsletters	1997-1999
	Thank You Cards (5)	1998-1999
	Lions Club Newsletter	Spring 1999
	Thank You Cards (6)	2000-2003
	Letters	2000-2004
	Holiday Cards (3)	n.d.
Series IV – Activities		
2	“This Is Your Town” Original Play	31 March 1950
	“This Is Your Town” Original Play (2)	31 March 1950
	“This Is Your Town” Photographs (11)	31 March 1950
	Easter Seal Campaign	4 February 1960
	“Our Faith and Country” Concert	6 November 1964
	Smorgasbord Menus/Invitations	1965
	President’s Dinner	25 May 1966
	Summer Activities	Summer 1972

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series IV – Activities		
2	Notice of Activities	1973-1975
	Motorcar Guild Tour	7 May 1975
	Pool Party and Pot Luck Supper	11 July 1975
	New Club Party	17 September 1975
	Valentine Social, Lenten Supper & Dip & Strip visit	Feb - Mar 1976
	Pool Party & Pot Luck Supper	July 1976
	Hobo Happening	25 September 1976
	Pot Luck Supper & Holiday Events	Oct-Dec 1976
	Schedule of Activities	May-Oct 1977
	Fun with Bill & Billie	11 February 1978
	Upcoming Events	Feb-May 1979
	Upcoming Events	Sept-Dec 1979
	Event Notices	1980
	Event Flyers/Notices	1981
	Special Events Notices	1982
	Event Notices	1983
	Event Reminder slips	1984
	Upcoming Events	1985
	Upcoming Events	1986
	Event Reminders	1987
	Event Reminders	1988
	Christmas Project	December 1988
	Programs & Special Events	1989
3	Upcoming Events	1990
	Outreach Dance & Programs List	1991
	Programs List	1992
	Annual Dinner Night Out	13 June 1992
	Programs List	1993-1994
	Spring-Summer Activities	1993
	45 th Anniversary Homecoming - Script	25-26 Sept. 1993
	Program Notices	Oct 1993-June 1994
	US Coast Guard Band	19 May 1994
	Program Lists	Feb – Sept 1995
	Program Notices	Dec 1995-June 1996
	Program Notices	Sept – Dec 1996
	Program Notices	1997
	Program Notices & Notes	Dec 1997 – July 1998
	Programs & Events	1998
	Lois James Birthday Plans	13 September 1998
	Club Events	Jan – July 1999
	Event Notices	Sept 1999 – Dec 2000
	Event Notices (10) postcards	2000

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series IV – Activities		
3	Event Notices	Feb – Dec 2001
	Event Notices	Feb – Dec 2002
	Program Notices	2003
	Program Notices	May-Dec 2004
	Program Notices	2005-2006
	Event Notices	n.d.
Series V – Realia		
3	Photographs	1 January 1996
	Photographs	Spring 1996
	Street Map	1997
	Blank Reservation Form	n.d.
	Puzzle (2)	n.d.
	Military Whist – Rules of Play (1-7-4)	n.d.
	Military Whist – Rules of Play – Short Game	n.d.
	Military Whist – Moves – Tables #1-4	n.d.
	Military Whist – Moves – Tables #5-9	n.d.
	Military Whist – Scorecards & List of Trumps	n.d.
4	Military Whist – Cards, Table Marker, Player Markers	n.d.
5	Military Whist – Table Makers	n.d.
6	Gavel	n.d.