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The Learning Center
1978-2008

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Arranged and Described
by
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March, 2004
Willimantic, Connecticut

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BRIEF DESCRIPTION OF THE COLLECTION

Title	The Learning Center, 1978-2008.
Extent	.5 linear feet. 2 boxes.
Arrangement	Material was divided into five series and arrange in chronological order within each series.
Provenance	This collection was created by the archives staff.
Finding Aid	Printed finding aid available in repository. Electronic version: http://ecsu.archives.s3-website-us-east-1.amazonaws.com/
Preferred Citation	[Series, Date, Folder description], The Learning Center, 1978-2008. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226.
Access points	Student assistance programs. Tutors and tutoring. Eastern Connecticut State College Eastern Connecticut State University.
Restrictions	None.
Document types	Correspondence. Publications. Educational Materials.

SCOPE AND CONTENT NOTE:

This collection provides information about the creation of the Learning Center, its growth and expansion in providing an array of academic support services to students on Eastern's campus. It offers information on: Winthrop Study Hall, reading & writing labs, math placement testing, skills assessment, contract admissions (CAP & STEP-CAP) programs and tutoring programs.

SERIES DESCRIPTION:

Series I – Correspondence

This series offers information about the leadership of the program, the development of services to students and procedures developed to provide these services more effectively. Services include: study halls, skill assessments & instruction, workshops, and tutoring.

Series II – Minutes

This series offers a small collection of minutes from early planning meetings to provide academic support programs for students.

Series III – Programs

This series offers a collection of flyers, brochures, and programs about events and services offered by the Learning Center including writing, study skills and tutoring workshops. It also offers descriptions of STEP/CAP, Writing Center, Math Lab and Peer Advising programs plus a small book of poems and stories and a ConnCAP 8th anniversary calendar filled with photographs.

Series IV - Reports

This series offers more detailed information about staffing and services as well as some statistical reports.

BIBLIOGRAPHY:

N/A

RELATED COLLECTIONS:

Related information may be found in the following collections: Academic Service Center; Academic Affairs; Annual Reports and undergraduate catalogs.

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://ecsu.archives.s3-website-us-east-1.amazonaws.com/>

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<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series I – Correspondence		
1	Winthrop Study Hall	27 June 1978
	Winthrop Study Hall	Fall 1978
	Inter-department Message	Fall 1978
	Reading-Writing Labs	Spring 1979
	Winthrop Hall Study Skills	31 January 1979
	Inter-Department Message	5 February 1979
	Creating an academic support system	29 October 1979
	Academic support- Winthrop Hall	Spring 1980
	College's Renewed Efforts	1 October 1980
	CAP- Contract Admissions Program	Spring 1981
	HVAC needs- Winthrop Hall	9 September 1981
	Skills assessment results	10 March 1982
	Math placement testing program	Fall 1982
	Tutoring Service	Spring 1985
	Contact info	Fall 1986
	New Partnership- Advisement/Women's Ctr/Honors	Spring 1987
	Writing Center	Spring 1989
	Graduates Participating in Cap/step	8 July 1992
	Conn Cap Project	19 July 1994
	Conn Cap Grant	29 July 1994
	Open House	21 November 1995
	Bringing Conn Cap to Willimantic	31 March 1997
	Preparation Conn Cap	11 June 1997
	Tutoring Services	Fall 2000
	Tutor Certification Program	Fall 2003
	STEP/CAP Interviews	11 February 2005
	Tutoring Center schedule	27 September 2005
	STEP/CAP interview procedures	Spring 2006
	Tutoring schedule	Fall 2006
	Tutoring Schedule	Fall 2006
	ACES-Academic Coaches for Excellence	Spring 2008
	Move to Academic Services Center	Fall 2008
Series II – Minutes		
	Reading & Writing Skills	Fall 1978
	Advisory Council	Fall 1980
	Staff Meeting	8 October 1980
	Academic Support Services	Spring 1982
Series III – Programs		
	Contract Admissions	Fall 1979
	Open House	Fall 1979
	How to Study	Fall 1980

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series III – Programs		
1	Writing Center Fact Sheet	Fall 1984
	STEP- Summer Transition at Eastern -brochure	June-July 1985
	STEP/CAP -brochure	1986
	Winthrop Hall Centers' Grand Opening	27 April 1987
	Study Skills Workshop	Fall 1987
	AIMS=Success	1990
	Opportunity is Knocking	7-20 July 1991
	New Programs	Spring 1992
	Learning Center -brochure	[1994]
	Transcultural Readings Colloquia	Fall 1994
	Conn Cap Awards	1995-1996
	CAP/STEP	1996-1997
	Tutoring Schedules	Sept 1997
	Goals and Guidelines	1997
	Brochure	1998
	Tutoring	1999-2000
	Learning Center	1999-2000
	STEP/CAP	1999-2000
	Conn CAP	3 August 1999
	ConnCap in Washington	Spring 2000
	Brochure	Fall 2000
	The Art of Reconciliation	11 December 2000
	ConnCAP First Annual Awards Banquet	31 May 2003
	Learning Center	2004
	ConnCAP: Eight Years of Student Success calendar	2004
	Mentoring Programs	Spring 2004
	Tutor Training	Spring 2005
	Tutor Training Certificate Ceremony	9 May 2005
	“A Community of Voices” (ConnCAP students)	n.d.
	Eastern and You	n.d.
Series IV – Press Releases		
2	ECSC Skills Study Center	1978
	Need Help With Reading and Study...	Spring 1979
	Campus Lantern	10 April 1980
	Aetna Foundation Award	15 September 1989
	Alums Invited to Help Youths	1990
	CAP/STEP Program Begins	20 June 1990
	Aetna Foundation Grant	6 July 1990
	ECSU CAP/STEP Program Begins	29 June 1992
	Taking a “Step” in the Right Direction	22 August 1994
	Conn CAP News	Fall 1995
	ECSU hosts Conn CAP Students	December 1996

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series IV – Press Releases		
2	ECSU Wins \$500,000	30 June 1997
	Hartford Courant	12 April 2000
	Conn Cap in 5 th Year	20 June 2001
Series V - Reports		
	C.A.P Progress Reports	Fall 1978
	Winthrop Hall	1978-1979
	Learning Center Information Sheet	22 January 1979
	Adult Learning Model	Fall 1979
	Student Survey	Fall 1979
	Evaluation of Creative Learning Center	5 January 1980
	Academic Support for Students	30 January 1980
	Coordinator Crowley	Fall 1980
	Who's Who in the Learning Center	Fall 1981
	Freshman QPRs	Fall 1981
	Who's Who	Fall 1982
	Student Services	1983
	Writing Center Referrals	Fall 1987
	Project Aims	24 January 1990
	Project Aims First Report	April 1990
	The Chronicle	27 June 1990
	General	August 1990
	NEWS	8 July 1991
	Program Offerings	1992
	Evaluation Report	3 June 1992
	The Learning Center	1993
	Conn CAP Grant Proposal	21 July 1994
	Conn CAP Grant Reports	31 March 1997
	Services and Staff (WEB)	Spring 2008
	New England Association of Schools	n.d.
Series VI – Publications		
	“By Hands...In Their Own Words”	December 2002
	“A Community of Voices”	2003