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Margaret S. Wilson  
Child and Family Development Resource Center  
1971-present

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Arranged and Described  
by  
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Tara L. Hurt, Archivist, Head Archives & Special Collections

May, 2004  
Willimantic, Connecticut

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## BRIEF DESCRIPTION OF THE COLLECTION

Name	Margaret S. Wilson
Title	Margaret S. Wilson Child, Family Development Resource Center, 1971-present.
Extent	3 linear feet. 8 boxes.
Arrangement	The original material was sorted into 6 series arranged alphabetically. The contents within each series are arranged in chronological order. All materials are processed and stored in labeled acid-free folders and boxes.
Provenance	<p>The original material (1971-2002) came to the University Archives from many sources including Margaret S. Wilson.</p> <p>Materials pertaining to the opening of the new Margaret S. Wilson Child and Family Development Resource Center Complex was received by the University Archives from the Office of the President on April 26, 2006.</p>
Finding Aid	Printed finding aid available in repository. Electronic version: <a href="http://ecsu.archives.s3-website-us-east-1.amazonaws.com/">http://ecsu.archives.s3-website-us-east-1.amazonaws.com/</a>
Preferred Citation	[Series, Date, Folder description], Child and Family Resource Center, 1971-present. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226.
Access points	Early childhood education.
Restrictions	None.
Document types	Correspondence. Minutes Publications. Photographs. Administrative Records. Press releases. School Records. Audio visual materials. Fliers. [printed matter]

## **BIOGRAPHY:**

The Child and Family Development Resource Center Complex was named for Margaret S. Wilson, alumna (1945), faculty member and administrator at Eastern. She was the head of the Early Childhood Education Program in the late 1960s and in 1971 was hired as Assistant Professor of Child Development. She went on to become Executive Assistant to two presidents and was instrumental in the development of the department of institutional research and early childhood education programs which included one of the first Head Start programs in Connecticut.

## **SCOPE AND CONTENT NOTE:**

This collection offers information on the development of early childhood education programs at Eastern, the many ongoing programs and services being offered to the campus and community as well as information about the facilities provided to enhance these programs. The collection contains general correspondence which offer insight into the early development of programs offered both to the community and to students of early childhood education. Curriculum & Programs, Minutes and Reports series offer information about foundational work done to establish vital programs. With the opening of the new Margaret S. Wilson Child and Family Development Resource Center Complex in 2005, the collection focuses on the services of the CFDRC and the educational support provided by the Center for Early Childhood Education (CECE).

## **SERIES DESCRIPTION:**

### Series I – Correspondence

This series includes correspondence concerning the F.R. Noble (Training) School & Keelor Hall childcare programs; interaction with the town of Windham and the development of a comprehensive early childhood program at Eastern. It also offers information on curriculum, plans & preparation for a new resource center, the opening of the new facility in 2005 and the on-going programs offered to train students and provided services to the community.

### Series II – Minutes

This series includes minutes from the first Childcare & Family Development Program in the 1970s through 1984. It also offers minutes from Early Childhood faculty meetings in 1992 and 2006.

### Series III – Curriculum & Programs

This series offers a selection of curricula used in the early development of child and family programs plus samples of recent curriculum such as “Investigations: Illustrations from a child-centered inquiry on wheels”. It offers information on Head Start Training Programs from 1980-1984 and Project Access which began in the 1990s. It also includes information about the dedication of the new facility and its current programs and workshops.

### Series IV – Publications

This series includes information on services and programs offered by both the Child and Family Development Resource Center and the Center for Early Childhood Education. It offers

brochures, newsletters, news clippings, press releases and content taken from the Resource Center & CECE web pages.

#### Series V – Reports

This series includes information on the Keelor Early Childhood Program; Head Start Program; early contracts between the town of Windham and Eastern; grant applications; program summaries; contracts and plans for a new facility; information on the new CFDRRC complex plus historical information on the development of the early childhood education program at Eastern.

#### Series VI – Photographs

This series includes photographs of special events and everyday activities at the Child & Family Development Resource Center.

#### **BIBLIOGRAPHY:**

N/A

#### **RELATED COLLECTIONS:**

Related information may be found in the Margaret S. Wilson Collection which offers a detailed biography and information pertaining to many early childhood education programs offered on campus including the State of Connecticut Head Start Program which she was instrumental in establishing here. The Facilities Collection/Buildings series offers information on the buildings and their history: Child and Family Development Resource Center and Keelor Hall, the first child and family development center on campus. Educational program information may be found in the Teacher Education and School of Education and Professional Studies Collections.

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://ecs.uconn.edu/archives/s3-website-us-east-1.amazonaws.com/>

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Series I – Correspondence		
1	Noble School Childcare & Family Development Program	18 November 1971
	Media Day Committee	[1972]
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	General: Noble School	1974-1975
	Head Start Training Program	29 January 1976
	Keelor Hall Grant Request	[1978]
	Thomas J. Pepe Letter	7 May 1979
	Keelor Hall Program	Fall 1981
	Head Start Program	1980-1981
	Head Start Program	1982-1983
	Traffic Enforcement in Area of Keelor Hall	22 September 1983
	Head Start Program	June-Oct 1984
	Keelor Hall Inspections	1985
	Childcare services	Fall 1986
	Childcare services	1987-1988
	Supporting Documents for New Resource Center (1)	Fall 1990
	Supporting Documents for New Resource Center (2)	Fall 1990
	Early Childhood Program Support	12 February 1991
	Keelor Hall – Future Plans	[1993]
	Bonding a new Child-Family Resource Center	17 June 1994
	Project Access	31 October 1994
	Funding for Early Childhood Education	1 March 1995
	Child and Family Center Facility Plans	Aug-Oct 1995
	Facilities Master Plan	September 1997
	Development of Facility	February 1998
	Funding the new Child-Family Resource Center	1998-1999
	Funding request – new CFDRC	June 1999
	“Note of the Week” Jeff Trawick to Margaret Wilson	Feb-April 2000
	Budget	August 2000
	Programs Proposal	October 2000
	Technology Systems application	15 May 2001
	Funding/Budgeting	Spring 2001
	Lighting and Planning	Oct-Nov 2001
	Relocation Deadline - Use of Keelor Hall	22 March 2002
	Lighting and Planning	Sept 2002-Jan 2003
	Margaret Wilson to President David Carter	January 2003
	Organizational Structure	April 2003
	Executive Director Position	August 2003
	Contract Bid – Konover Construction	17 February 2004
	Connecticut Department of Education	June 2004
	Bureau of Early Childhood Education and Social Services	April 2005
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1	Director Day Files	July-August 2006
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	Director Day Files (ppt-photos)	Spring 2007
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	“Rewind Reality” CECE Symposium	18 December 2007
	Director Day Files (staff meetings)	June 2008
	Fall Fest Planning	October 2008
	E-Clip Videos	2009
	General	Spring 2009
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	Head Start Body Start Grant Award	26 April 2010
	“Boom Box Parade”	July 2010
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	TIMPANI Toy Study	Nov 2011- Jan 2012
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	General & Happy 7 <sup>th</sup> Birthday!	28 February 2013
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2	Noble School Childcare - Family Dev. Program Board of Directors	1971
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	Noble School Childcare- Family Dev. Program Board of Directors	1973
	The Windham/Willimantic Human Resources Advisory Council	21 June [1973]
	Donald Hill Conference	9 October 1973
	Head Start - State Parent Action Committee – SPAC	Spring-Fall 1980
	Head Start - Home Visitors Support Group	December 1980
	Head Start – SPAC	Fall 1981
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	Head Start Boards	Spring 1984
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	Early Childhood Faculty Meeting	31 August 1992
	Early Childhood Meeting	26 September 1994
	Early Childcare Facility Meeting	26 August 1997
	Early Childcare Facility Meeting	10 December 1997
	Meeting with New England Design Inc.	28 July 1999
	Early Childcare Facility Meeting	26 August 1999
	Meeting with New England Design Inc.	6 October 1999
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	Windham/Willimantic Childcare- Family Dev. Programs, Inc.	[1970s]
	Noble School Childcare- Family Dev. Program - Policies	[1970s]
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	Age Levels of Play	[1970s]
	Head Start Training Center at ECSC	May 1977
	Head Start Training Center at ECSC	Fall 1978
	Keelor Hall - Student Observation Program	28 February 1979
	Head Start Training Center at ECSC	Fall 1979
	Head Start Training – Child Development - module 1	1980
	Head Start Training – Parent Involvement - module 13	1980
	3 <sup>rd</sup> Annual Parent Conference - Head Start Training	November 1980
	4 <sup>th</sup> Annual Parent Conference - Head Start Training	October 1981
	Head Start Training	Spring 1982
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	Head Start Training	Fall 1983
	Head Start - Budget Workshop	9 November 1983
	Head Start Training	Spring 1984
	Head Start - Self Esteem Workshops	23 March 1984
	Head Start Training	Fall 1984
	Head Start Funding Cycle	n.d.
	Comprehensive Childcare Program	1987
	Project Access – Teacher prep in Early Childhood Education	Fall 1994
	ECE- Project Access – objectives	[1994]
	Project Access – Distance Learning Modules	Fall 1995
3	Training Modules - I The Child's Self Image	n.d.
	Training Modules - II Classroom Environment	n.d.
	Training Modules - III Child's Experience with Associate	n.d.
	Training Modules - IV Child's Health and Safety	n.d.



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	Training Modules - VI Generic Associate Attributes...	n.d.
	Training Modules - VII Associate's Final Statement	n.d.
	Enrollment Applications (2)	[2004]
	Child & Family Development Resource Center Dedication (CD)	28 February 2006
	CFDRC Complex Dedication Ceremony	12 June 2006
	Book Discussion	Spring 2007
	Technology in Early Childhood Education	7 December 2007
	CECE Research Priorities	2009
	Book Talk	14 May 2010
	Investigations: Illustrations from a Child-Centered... (Part I)	[2010]
	Investigations: Illustrations from a Child-Centered... (Part II)	[2010]
	Investigations: Bones	December 2010
	Early Childhood Investigations Conference	27 April 2012
	Investigations Curriculum: Balls: Projects... (Part I)	2012
	Investigations Curriculum: Balls: Projects... (Part II)	2012
	Investigations: A Project Based on Preschool... (Part I)	6 June 2012
	Investigations: A Project Based on Preschool... (Part II)	6 June 2012
	Center for Early Childhood Education: Research	6 June 2012
	Center for Early Childhood Education: Past Presentations	6 June 2012
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	CECE: One-Year Full-Time Faculty	6 June 2012
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	Educating Esme with Esme Raji Codell	12 February 2014
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	“What ‘choice in education’ means”	December 1990
	Professional Development of the Caregiver...	23 March 1991
	The Whole Teacher...	30 May 1992
	Creative Development of the Caregiver...	15 May 1993
	New Child & Family Resource Center - news clippings	2000
	CFDRC: Funding Articles	Oct 2000-Jan 2001
	Governor Rell to Speak at ECSU...	5 October 2004
	ECSU News: US Navy and Eastern to...	9 November 2004
	CFDRC Handout	2005
	Eastern Names New CFDRC Executive Director	15 June 2005
	“Childhood Center Opens at Eastern”	February 2006
	Department of Public Work help ECSU celebrate...	28 February 2006
	“Eastern Shows off its Future”	March 2006
	“Nurturing Young Talent”	March/April 2006
	“Childhood Center Opens at Eastern”	March 2006

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	Eastern Goes West!	May 2006
	“Family Music Night...”	September 2006
	“Investing In Our Future”	2006
	Advertisement (6 brochures)	2006
	Eastern Invites Public to Campus...	4 April 2007
	Webpage Home	Fall 2007
	“Technology in Early Childhood Education” Brochure (2)	December 2007
	Eastern Awarded US Department of Education Grant	29 August 2008
	Webpage	Spring 2009
	How Television & Video Games Affect Young Children	1 April 2009
	Local Children to Read Earlier	May 2009
	Alternative Route to Certification	Spring/Summer 2009
	Procedures for Conducting Research...	2009
	Webpage	Fall 2010
	Education: Creating Articulate, Responsive...	2010
	“Guiding Young Children’s Behavior” (CD) (2)	[2010-2011]
	Ella’s Nook Celebrates Five Years	Spring 2011
	CFDRC Newsletter (Science Fair)	December 2011
	CFDRC Newsletter (Education Conference)	February 2012
	CFDRC Newsletter (Science Fair)	March 2012
	CFDRC Newsletter (Education Conference)	April 2012
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	CFDRC Virtual Tour (web)	June 2012
	Eastern Celebrates Two New Buildings	6 June 2012
	Mission Statement (web)	6 June 2012
	TIMPANI Toys Brochure (2)	Fall 2012
	CFDRC Newsletter (Trees)	October 2012
	CECE – Choosing Quality Toys Conference	20 November 2012
	CFDRC Newsletter (Containers)	Dec/Jan 2012-2013
	CFDRC Newsletter (Family Literacy)	February 2013
	CFDRC Newsletter (ECE Students)	Apr/May 2013
	CECE – Telly Awards	Spring 2013
	CECE – New Videos on Early Math Learning (web)	May 2013
	CECE – Web pages	Spring 2013
	CFDRC Newsletter - Moving On Celebration	Summer 2013
	CFDRC web page	October 2013
	CFDRC Newsletter – Eastern Students Excel	Jan 2014
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5.1	Town of Windham actions regarding child care services	1973-1976
	Teacher Education Resource Center Proposal	11 December 1973

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	Quarterly Report	Jan.-March 1978
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	Early Childhood Education Undergrad-Graduate Programs	1980
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	Head Start State Training Center -Contract Financial Report	1981-1982
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	Connecticut State Training Center Assessment- ECSU	29-30 June 1983
	Head Start Training Center- Narrative Report	Aug-Oct 1983
	Head Start State Training Center- Narrative Report	Nov 1983-Jan 1984
	Head Start- Financial Status Report	1983-1984
	Head Start Audit	1985
	HHS Audit Report- President Charles Webb	1985
	Keelor Grievance Procedures	Fall 1985
	Early Childhood Development Program (Keelor Hall)	1986
	Assessment of the Windham-Willimantic...	Spring 1986
	Early Childhood Development Program (Keelor Hall)	1986
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	Child Care Service Study	October 1986
	Funding	n.d.
	Keelor Hall Child Development Program	February 1987
	Agreement - ECSC and W-W Childcare & Family...	19 March 1987
	Proposal for Infant/Toddler Program	1987
	Agreement - ECSC and W-W Childcare-Family...	August 1989
	Keelor- Program Study	1989
	Proposal for Early Childhood Education/Resource Center	1990
	Keelor Hall - Budget	1990-1991
	Summary and Plans	1991
	Early Childhood Resource Center Proposal	Jan 1992

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	Space Needs for New Child Development Center	Spring 1994
	Space Requirements	Oct 1995
	Program Space Draft	April 1998
	Facilities – early plans	1998
	Facility Program (1 of 4)	1998
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	Facility Program (3 of 4)	1998
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	Facilities – concept pictures	February 1999
	Project Narrative (NE Design, Inc.)	14 January 2000
	Report on Child and Family Programs	May 2000
	Recommendations and Questions	Jan 2001
	Facility Conceptual Design	2001
	Program Director- Child Development Laboratory	24 Jan. 2002
	Legislative Proposal 2002	2002
5.4	Position Description Executive Director	April 2003
	CFDRC Summary of Service	2004
	Concept Summary	2004
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	Parent Training Program Budget	2005-2006
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MC1	CFDRC Signage Maps ( <i>Map case</i> )	28 January 2005
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