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Access-Ability Services
1977-present

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Arranged and Described
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March, 2004
Willimantic, Connecticut

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BRIEF DESCRIPTION OF THE COLLECTION

Title	AccessAbility Services, 1977-present.
Extent	1 linear foot. 2 boxes.
Arrangement	Material concerning support services to special students and the current Office of AccessAbility Services was sorted into series and organized chronologically within each series.
Provenance	This collection was created by the Archives staff.
Finding Aid	Printed finding aid available in repository. Electronic version: http://ecsu.archives.s3-website-us-east-1.amazonaws.com/
Preferred Citation	[Series, Date, Folder description], AccessAbility Services, 1977-present. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226
Access points	Disabilities.
Restrictions	None.
Document types	Correspondence. Publications. Administrative Records. Fliers. [printed matter]

SCOPE AND CONTENT NOTE:

The Office of AccessAbility Services is one of the many support services offered to students at Eastern through the Office of Student Affairs. Under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 the university committed itself to “the goal of achieving equal educational opportunities and full participation for individuals with disabilities”.¹ The material in this collection reflects the development of formal programs to achieve this goal. This collection includes administrative documents, correspondence, news clippings, policies, reports and copies of early grant proposals and grant awards such as the “Services to Disadvantaged Students” grant in the Fall of 1979.

SERIES DESCRIPTION:

Series I - Administration

This series includes a copy of the 1st proposal for “Services to the Disadvantaged”, a copy of the approved proposal which includes a description of the local need, project design, personnel and budget plans. It includes copies of the Americans with Disabilities Act of 1990 and the 2008 revision. It also offers a list of program directors from 1980-2003 as well as policy and procedural information.

Series II - Correspondence

This series offers a collection of predominantly outgoing local correspondence providing information about procedures, grants, services and special events.

Series III - Publications

This series offers a variety of flyers & brochures, program announcements, newsletters, news clippings, press releases and copies of web page information.

Series IV - Reports

This series offers a limited selection of budget information, student eligibility information and early annual reports from the 1980s.

BIBLIOGRAPHY:

¹ *Information for Students, 2007-2008*. Series III- Publications, AccessAbility Services, 1977-present. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226

RELATED COLLECTIONS:

Related information may be found in the following collections: Office of Student Affairs, Annual Reports/Student Affairs and/or AccessAbility Services, Admissions/Policy & Procedures and in the following publications: *Campus Lantern*, *Eastern Envoy*, *Newsflash*, Undergraduate catalogs and/or Yearbooks.

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections

AccessAbility Services, 1977-present.
University Archives
Eastern Connecticut State University

please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://ecsu.archives.s3-website-us-east-1.amazonaws.com/>

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<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series I – Administration		
1	Non-discrimination under federal grants	9 December 1977
	Faculty Seminar	1978
	“Services to the Disadvantaged” Proposal 1	
	1-Table of contents	Spring 1979
	2-Need	Spring 1979
	3-Project Design	Spring 1979
	4-Resources & Organization	Spring 1979
	5-Budget	Spring 1979
	6-Job descriptions	July 1979
	Grant Award documents	3 July 1980
	BOT Authorizing Resolution – “Counselor I, Special Services for Disadvantaged Students”	5 September 1980
	Special Services Referral Form	[1980]
	Building Accessibility for Handicapped Students	[1981]
	Special Services to Disadvantaged Students (as amended)	
	1-Need-Institutions orientation	1981-1982
	2-Need-Activity Needed, Students Available	1981-1982
	3-Instructional & Support Needs	1981-1982
	4-Personnel	1981-1982
	5-Schedule of Project Activities	1981-1982
	Policy for Handicapped Parking	[1983]
	Letter from the director (Cohen)	[1983]
	Parking Policy	20 March 1984
	Awareness Days	17-18 October 1989
	Americans with Disabilities Act of 1990	
	1-Introduction & Sub-chapters I & II	1 January 1990
	2-Sub-chapters III & IV	1 January 1990
	Open Forum: Disability Compliance in Higher Ed.	28 March 2001
	ADA Anniversary	2002
	Directors, 1980-2003	July 2003
	Criteria for Eligibility	2 July 2003
	Responsibilities	2 July 2003
	Americans with Disabilities Act of 1990, As Amended	2008
	6 th Annual Assessment Conference	24 April 2009
	Syllabus Statement	n.d.
Series II - Correspondence		
1	“Services to the Disadvantaged” 2 nd Proposal	7 November 1979
	What is Special Services...	10 February 1980
	Grant Application	July 1982
	Special Services Grant Project	December 1982
	Referrals & Eligibility	February 1983
	1984-1987 Special Services Grant	May 1984

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Series II - Correspondence		
1	Funding Updates	Fall 1984
	Handicapped Parking on Campus	27 February 1985
	Tutoring	8 April 1985
	Special Services Grant Funding	3 July 1985
	Grant Application	September 1985
	Handicapped parking for students	Spring 1986
	Handicapped access to buildings	Spring 1987
	Grant Proposal	5 August 1987
	New Name - AccessAbility Services	Fall 2002
	Women's History Month Event (Buckley)	Spring 2003
	General	2003-2004
	Students with disabilities statement	12 July 2004
	OAS - MS Walk	Spring 2005
	General	Fall 2005
	Disability Awareness Day	20 October 2005
	General	Fall 2006
	Disability Awareness Week, Oct. 9-14	Fall 2006
	Student Exams	Spring 2007
	Diversity According to South Park event	30 January 2007
	OAS - MS Walk	22 April 2007
	General	Fall 2007
	Disability Awareness Week, Oct. 14-19	October 2007
	Course Syllabi	Spring 2008
	General	Fall 2008
	OAS - MS Walk	Spring 2009
	General	Fall 2009
	Disability Awareness Week	October 2009
	OAS - MS Walk	Spring 2010
2	General	Fall 2010
	General	Spring 2011
	General	Fall 2011
	General	Spring 2012
	Staffing changes	Summer 2012
	General	Fall 2012
	Interim Coordinator - Ciardullo	Fall 2012
	General	Fall 2013
	Starr farewell	4 September 2013
Series III - Publications		
	Newsletter - Faculty-Staff edition	March 1983
	Newsletter - Student edition (2)	March 1983
	Newsletter - Faculty-Staff edition	April-May 1983
	Newsletter - Student edition	April-May 1983

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Series III - Publications		
2	“Special Services for Students w/Disabilities” (2)	[1986]
	“Attitudinal Barriers”	[1993]
	“The Courtesy Rules of Blindness”	[1993]
	Faculty Guide	[Fall 1994]
	“Dancing with Disabilities” (flyer)	19 July 1995
	Learning disabilities workshop (flyer)	5 December 1995
	Policies & Procedures...Eligibility (brochure)	[2000-2001]
	Faculty Handbook	August 2001
	Student Handbook	[2001-2002]
	Information for Students (brochure)	[2001-2002]
	Web pages	July 2003
	Season’s Greetings	December 2003
	News clippings	Spring 2004
	Press release-Teddy Bear Drive	21 December 2004
	Press release- Disability Awareness Day	October 2005
	“Brownies for Babies” (flyer)	December 2005
	News clippings	Fall 2006
	Adopting-a-Family (flyer)	December 2006
	Documentation Criteria...Eligibility (brochure)	[2006-2007]
	Information for Students (brochure)	[2006-2007]
	Web pages	4 April 2007
	News clippings	Fall 2007
	Information for Students (brochure) - 2 copies	[2007-2008]
	“Out of the Shadow” film	October 2007
	Adopting-a-Family (flyer)	December 2007
	News clippings	Fall 2008
	News clippings	Spring 2009
	Adopting-a-Family (<i>Newsflash</i>)	December 2009
	Information for Students	[2009]
	Web Pages – Staff and Services	June 2010
	Note-Taker Service Pack	Fall 2012
	Test Taking Accommodations	16 November 2012
	Web page – We Have Moved	Fall 2013
	Web pages – Staff and Services	April 2015
	Web pages – Welcome, New Students	Mar 2014-June 2015
	Web pages – Staff and Services	June 2016
	Web pages – Protocol & Procedures	June 2016
Series IV - Reports		
2	Special Services Budget Details, 1980-1981	[July 1980]
	Student Eligibility, 1982-1983	16 March 1983
	Student Eligibility, 1982-1983	14 April 1983
	Annual Report	1983-1984

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Series IV - Reports		
2	Special Services Budget Detail, 1984-1985 (2)	July 1984
	Special Services Annual Report, 1983-1984	18 January 1985
	Special Services Annual Report, 1984-1985	31 January 1986
	Annual Performance Report (SSDS)	30 September 1986
	Special Services Goals, 1987-1988	April 1988