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Academic Advisement
1986-2008

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Arranged and Described
by
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Tara L. Hurt, Archivist, Head Archives & Special Collections

March, 2004
Willimantic, Connecticut

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BRIEF DESCRIPTION OF THE COLLECTION

Title	Academic Advisement, 1986–2008.
Extent	.75 linear feet. 2 boxes.
Arrangement	This material was separated into five series and arranged in chronological order within each series.
Provenance	This collection was created by the Archives staff.
Finding Aid	Printed finding aid available in repository. Electronic version: http://ecsu.archives.s3-website-us-east-1.amazonaws.com/
Preferred Citation	[Series, Date, Folder description], Academic Advisement, 1986-2008. University Archives, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, Connecticut 06226
Access points	Counseling in higher education.
Restrictions	None.
Document types	Correspondence. Publications. Administrative Records. Press releases. Fliers. [printed matter]

SCOPE AND CONTENT NOTE:

This collection contains information about the development of the academic services at the university. It includes information about staffing, programs, policies, publications and reports. It also includes information on faculty advising, peer advisors, mentoring, tutoring and the SOAR program: student orientation, advisement and registration.

SERIES DESCRIPTION:

Series I - Administration

This series includes general correspondence, information on programs and details of special events such as the tenth anniversary festivities held in 1997.

Series II - Policy & Procedures

This series offers a sample of local policies including the original proposal from 1986 and early academic advisement procedural manuals.

Series III - Programs

This series offers information about student intervention and the SAGE (student growth experience) program and advising workshops.

Series IV - Publications

This series offers flyers, brochures and program information printed by or for the office dating from 1987 to present.

Series V - Reports

This series offers reports dating from 1987- 1994.

RELATED COLLECTIONS:

Further information related to academic advisement may be found in the Academic Advisement Center, 2008-present collection; Office of Academic Affairs and the following publications: Student Handbook, Faculty Handbook, *ECSU-in-the-News*, *Eastern Envoy & Newsflash*.

The University Archives has a substantial collection of university archives material and also houses the Connecticut Studies Collection. For more detailed information on these collections please speak with a staff member, call 860-465-5563 or visit the Smith Library Archives & Special Collections online at <http://ecsu.archives.s3-website-us-east-1.amazonaws.com/>

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<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series I – Administration		
1	Proposal	28 April 1986
	Opening – Academic Advisement Center	12 February 1987
	Registration Info	Spring 1987
	General	1987-1988
	Organizational structure	Spring 1988
	Major fair	February 1989
	Mentoring program	Fall 1994
	SAGE workshops	Fall 1996
	10th Year Celebration	5 May 1997
	Student Advisors	March 2001
	General correspondence	2002-2003
	Mentoring – Recognition Ceremony	24 April 2003
	General correspondence	2003-2004
	Website reconstruction	March 2004
	General correspondence	2004-2005
	First-year Advising & Support Services Team (FASST)	October 2004
	General correspondence	2005-2006
	Staff listing	February 2006
	General correspondence	2006-2007
	Advisement materials available online	30 August 2007
	General correspondence	2007-2008
Series II- Policy and Procedures		
	Academic Appeals procedure	1987-88
	Goals & Objectives	1987-88
	Services	1987-88
	Academic Advisement Manual	Fall 1990
	Academic Advisement Manual (1 of 4)	1993-1994
	Academic Advisement Manual (2 of 4)	1993-1994
	Academic Advisement Manual (3 of 4)	1993-1994
	Academic Advisement Manual (4 of 4)	1993-1994
	Faculty Advisor – Information Packet	Fall 1996
	Academic Appeals - Forms	2002-2003
	Philosophy of the Liberal Arts Core Curriculum	2006
	Advising Tips for Faculty: FAQs	Fall 2006
	General Education Requirements	24 Oct 2007
	Course Analysis Forms	8 Jan 2008
	Freshman Preference Registration	Spring 2008
Series III- Programs		
	Advising workshop series	Fall 1994
	Student Growth Experience (SAGE)	1994-1998
	Advising workshop series	Fall 1996

<u>Box</u>	<u>Folder</u>	<u>Date</u>
Series III- Programs		
1	Mentoring Program Flyer	Fall 2003
	Academic Advising Workshops	Nov 2007
	Teaching Excellence Seminar	3 Apr 2008
	Proposed Advising Program	2008
Series IV- Publications		
	Grand Opening	27-29 April 1987
	Flyers	1987-88
	Brochures	[1989]
	The Advisor's News, v.iii, n.1	March 1990
	Flyer-Faculty Advisor meeting	Fall 1991
	The Advisor's News	Fall 1993
	"Academic Advisement Center" (3)	Fall 1994
	Mentor's Newsletter	Spring 1995
	Academic Advisement News, v.1 n.1	1996-1997
	The Advisor's News	October 1996
	Academic Advisement News	October 1997
	GER Quick List	Fall 2000
	Freshman Mentoring Program	Fall 2000
	Mentoring Program, brochures (3)	2000-2001
	Academic Advisement Update	Fall 2001
2	"The Advisor" 1 st issue	Fall 2003
	Flyers	2004
	Faculty Advising Guide (2)	2004
	Mentoring brochure	[2004]
	"The Advisor"	Fall 2004
	"Fast Forward" – academic orientation for transfers (3)	May 2004
	Mentoring Services at Eastern	Fall 2005
	"The Advising Times"	Fall 2006
	Faculty Advising Guide	2006
	Homepage	Fall 2007
Series V- Reports		
	Goals & Objectives: Academic Advisement Center	6 October 1986
	Graduating Seniors Perceptions	Fall 1987
	Budget	1988-1989
	Academic Intervention	1990-1991
	Mentor/Advisee Roster	Fall 1994
	First-year Advising & Support Services Team (FASST)	October 2004
	College "Portrait"	15 Feb 2008